



Policy: 1001
Procedure: 1001.02
Chapter: Structure and Authority
Rule: Powers and Duties of the Director

Effective: 08/29/06
Replaces: 1002
Dated: 06/01/99

Purpose:

The Director of the Arizona Department of Juvenile Corrections (ADJC) has specific powers and duties as set forth in Arizona Revised Statute 41-2804, sections A through C.

Rules:

1. The **DIRECTOR** shall:
 - a. Be responsible for the overall operations and policies of the department.
 - b. Maintain and administer all secure care facilities and programs within the department required and established for the custody, control, treatment, education and rehabilitation of all youth committed to the department.
 - c. Be responsible for the administration and execution of all conditional liberty services for youth released pursuant to rules adopted by the director in accordance with law.
 - d. Be responsible for the development of policies and programs which shall be recommended to the governor and the legislature for the purpose of improving the youth rehabilitative and treatment programs of this state.
 - e. Develop and establish a uniform statewide method of reporting statistics as related to this chapter.
 - f. Employ deputy directors and other key personnel based on qualifications prescribed by the director which require education and practical experience.
2. The **DIRECTOR** may:
 - a. Adopt rules to implement the purposes of the department and the duties and powers of the director.
 - b. Take any administrative action to improve the efficiency of the department, including the following:
 - i. Create new divisions or units or consolidate divisions or units.
 - ii. Transfer employees between the various divisions and units of the department.
 - iii. Shift duties between divisions or units.
 - iv. Delegate authority to appoint, hire, terminate and discipline all personnel of the department, including specialists and consultants.
 - v. Transfer committed youth between secure care facilities.
 - vi. Transfer youth who have been committed to the department or to any facility under its jurisdiction between the various secure care facilities for youths, foster homes and public and private agencies on notification to the committing court.
 - vii. Appoint certain employees of the department to armed Parole Officer and/or Transport Officer status for purposes of guarding, transporting, or pursuing persons under the jurisdiction of the department and appoint certain employees of the department to peace officer status for purposes of investigating or arresting persons who commit or attempt to commit offenses directly relating to the operations of the department.
 - c. Contract with other agencies or institutions in furtherance of any department program or operation.
3. **PEACE OFFICERS OF THE DEPARTMENT** shall not preempt the authority and jurisdiction of established agencies of this state and political subdivisions of this state.
 - a. Such **OFFICERS** shall:

Procedure No. 1001.02 Powers and Duties of the Director

Page 2 of 2

- i. Notify agencies of this state and political subdivisions of this state before conducting an investigation within the jurisdiction of the agency and before making an arrest within the jurisdiction of the agency and shall
 - ii. Ask, except in an emergency, if the agency wishes to participate, perform the investigation or arrest the person to be arrested before proceeding.
- b. **PERSONNEL APPOINTED AS PEACE OFFICERS BY THE DIRECTOR** shall:
 - i. Have the minimum qualifications established for peace officers pursuant to section 41-1822.
 - ii. If they are appointed by the Director pursuant to subsection B, paragraph 2, subdivision (g) of this section, not be eligible to participate in funding provided by the peace officers' training fund established by section 41-1825 or in the public safety personnel retirement system except as otherwise provided in title 38, chapter 5, article 4

Effective Date:	Approved by Process Owner:	Review Date:	Reviewed By:
09/01/2006	Michael D. Branham, Director		